

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has more than 4,000 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What the Division does:

Regional Operations is responsible for directing the administrative, engineering, and technical activities for multiple offices within middle Tennessee's 24 counties of Region 2, including Construction and Maintenance offices across three districts, Bridge Inspection and Repair, Materials and Tests, Intelligent Transportation Systems, Traffic Engineering, and Incident Response.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/find-local-information.html>



Civil Engineering Intern

Region 3 Operations – Construction

Location: Gallatin & Nashville, TN

Compensation: \$20.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Region 2 Construction offices located in Gallatin and Nashville, TN. The construction intern will be assigned project work for resurfacing projects located in Middle Tennessee. This will require the intern to become familiarized with project documents including plans and specifications. The intern will also spend time on site and in the office to 1) assist the office supervisor and project specialist in completing weekly and monthly project updates 2) help gather information for generating monthly estimates and resolving any discrepancies and 3) shadow field technicians to learn about hands on testing techniques.

Responsibilities

- Assist office personnel and learn how to process project documentation.
- Attend pre-construction meeting and verify pre-construction documents have been received
- Document weather, labor, equipment, work performed, and installed items daily
- Assist with any change orders.
- Perform material testing (temperatures, density, etc.)
- Assist with PS&E for 2024 resurfacing list.
- Visit multiple construction projects across region 3.
- Ensure projects and construction activities meet requirements of plans, specifications, and district management daily.
- Use Microsoft Office and Outlook to keep notes and records, as well as to communicate with fellow TDOT employees and project supervisor.

Qualifications

- Civil Engineering, or construction management major required.
- Graduate Student, Junior, or Senior Class Status required as of May 2023 OR recent Graduate as of Spring 2022.
- Legally authorized to work in the U.S.
- Familiarity with construction and foundational transportation engineering concepts.
- Strong written and oral communication skills.

To be considered for this position, please apply via [SurveyMonkey](#).

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.